



T2T *Tutors-to-Teachers* *Tips to Support Tutoring*

SHAPING SUCCESS: HOW SCHOOL ADMINISTRATORS TRANSFORM TUTORING PROGRAMS

Tutoring programs play a vital role in enhancing student achievement by providing personalized support and addressing individual learning needs. For these programs to be effective, school administrators play a crucial role in their development and implementation.

Here are some tips for administrators when planning, monitoring, and evaluating tutoring programs in schools:



Create a
Positive,
Supportive,
Culture

PLAN to create a positive and supportive culture by:

- *Setting Clear Expectations:* Outline goals and behavioral guidelines to foster a respectful environment
- *Celebrating Achievements:* Create a culture that recognizes both small and large successes to boost motivation
- *Ensuring Inclusivity:* Adapt approaches to value and include all students
- *Promoting Fun:* Support engaging activities to make learning enjoyable and less intimidating

Monitor progress by:

- *Establishing Protocols:* Standardize methods for collecting student performance metrics and feedback
- *Leveraging Data Tools:* Use data visualization tools to monitor student progress and program effectiveness
- *Conducting Reviews:* Hold regular meetings to observe tutoring sessions and analyze data to identify trends and improvements
- *Gathering Feedback:* Create surveys and feedback forms for students and tutors to evaluate their experiences and the program's impact



Collect
Meaningful
Data



Implement
Data-Driven
Decision Making

Evaluate the tutoring programs by:

- *Utilizing Assessment Data:* Use data to evaluate student progress through assessments before and after tutoring
- *Making Data-Driven Adjustments:* Analyze findings to refine the tutoring program, including tutor assignments and curricula
- *Engaging Stakeholders:* Involve teachers, parents, and community members to gather diverse perspectives and build support for improvements

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Tutors-to-Teachers
Tips to Support Tutoring for School Leaders

Here are some additional tips for school leaders as they support tutoring in schools...

“Great leaders inspire others to dream more, learn more, do more, and become more.”

- Elena Aguilar



Encourage Open Dialogue and Active Participation

- Foster active dialogue among educators, tutors, administrators, and families to enhance collaboration and educational outcomes
- Ensure ongoing communication between all parties to meet needs and continuously refine the tutoring program

- Consider the collaboration between tutors and classroom teachers, with tutors as complementary support for learning
- Find ways to help establish trust between teachers and tutors to ensure alignment with curriculum



Foster a Trust-Based Relationship with Teachers (Tutors are not replacements!)



View Challenges when Implementing a Program as Opportunities for Growth

- Embrace a growth mindset that views challenges as opportunities for adaptation and improvement
- Encourage proactive problem-solving to continuously enhance the tutoring program

Tutoring plays a crucial role in enhancing student learning and bridging educational gaps, making it an essential component of academic success. School administrators are key to this process, as their leadership and commitment to fostering a positive culture, monitoring progress, and engaging stakeholders directly influence the effectiveness of tutoring programs. By prioritizing these efforts, administrators can ensure that all students receive the support they need to thrive.